

The Regular Meeting of Souderton Borough Council, held on Monday, August 3, 2015, was called to order by Borough Council President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Richard Halbom
Vice-President Andrew C. Schlosser	Councillor Kevin Souder
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	Solicitor Robert G. Bricker
Councillor Richard Godshall	Borough Manager P. Michael Coll
Councillor Daniel Houser	Police Chief James P. Leary
Councillor Preston Miller	Public Works Director Steven R. Coll

The Invocation was given by Councillor Daniel Houser, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the July 6, 2015 Regular Borough Council Meeting and July Work Sessions. A motion was made by Councillor Preston Miller, seconded by Councillor Daniel Houser, to approve the minutes of the July 6, 2015 Regular Borough Council Meeting and July 2015 Work Sessions as presented. The motion was approved.

Under correspondence, Borough Manager Michael Coll noted that he received a petition from John Grob, 226 E. Broad Street, signed by residents of approximately 26 properties in the area of east Broad Street, Noble Street, S. Second Street and S. Fourth Street, urging Borough Council to vote against the single hauler trash contract. The petition was given to President Brian Goshow and Borough Councillors representing Ward 2.

Police Chief James Leary distributed the monthly statistical report to Borough Council, noting that the July report will be submitted to Borough Council in its entirety at the August work session. Chief Leary announced that the Souderton Police Department will be hosting a Community Night Out and Car Show in the Souderton Community Park on Tuesday, August 11, 2015. The event will include food items and various displays for the public. Chief Leary further reported that he had a meeting with Glen Bergey of Bergey's, Incorporated to discuss the delivery issues with the new Tahoe patrol vehicle. A resolution is expected by the end of August. The certification list for police officers is complete and the candidates will be available to meet with Borough Council as so directed.

The Borough Solicitor's report for the month of July, 2015 was distributed to Borough Council. The Borough Solicitor completed and advertised an ordinance to revise the C-1 Commercial District and Zoning Map for formal consideration by Borough Council. The Borough Solicitor discussed zoning issues related to a proposed land development application for a vacant lot on S. Second Street. The Borough Solicitor also had discussions with the Borough Manager concerning the train station project and contract bidding.

Public Works Director presented his monthly report to Borough Council, noting that most work was devoted to the replacement of the sewer main in the 600 block of East Chestnut Street. Crews are encountering heavy rock excavation which is considerably slowing progress. Brush collection has been rescheduled for the week of August 10<sup>th</sup>. In response to a question from Councillor Daniel Houser, Steven Coll reported that the new dump truck chassis has been delivered to Traid for installation of the dump body and hydraulic systems. Delivery may occur within the next month.

Borough Manager Michael Coll reported on the agenda items scheduled for consideration. Bids for the single hauler trash and recycling collection and disposal contract have been under review and discussion by Borough Council over the past two

months. The lowest bid was received by Solid Waste Services, d/b/a J. P. Mascaro & Sons. Borough Council will have to make a final decision concerning the bids at this meeting. Bids for general construction work on the Souderton Train Station renovations and Additions contract have also been reviewed and discussed by Borough Council. The recommendation is to award a contract to complete work on the main train station and the small wait building, deleting work on the freight building at this time since we no longer have a viable tenant for this building. The net cost of the general construction contract will be \$896,300, leaving a budget of approximately \$600,000 for site construction which will be re-bid this month. The proposed amendments to the C-1 Commercial Zoning District and amendments to the Zoning Map have been advertised for formal consideration. Notices have been sent to all property owners directly affected by the proposed revisions to the Zoning Map and notices were also posted on the affected properties as required by the Pennsylvania Municipalities Planning Code. The open period for property owners to file objections to the proposed Business Improvement District has now ended. The number of objections filed is far below the threshold for rejection and Borough Council is now able to formally consider the establishment of the proposed Business Improvement District. Souderton-Telford Main Streets desires to establish the district effective January 1, 2016. A motion to authorize the Borough Solicitor to proceed with the preparation and advertisement of the ordinance to establish the Souderton Business Improvement District has been prepared for consideration. Styer Associates has completed the audit and preparation of the financial statements for the calendar year ending December 31, 2014. The 2014 financial statements were reviewed with Borough Council at their July 20<sup>th</sup> Administrative Work Session. A motion to approve the statements has been prepared for formal consideration. Borough Council is in the process of negotiating a new collective bargaining agreement with the Souderton Police Officers. An executive session has been requested for committee members to review the status of the negotiations and other associated legal issues with the Borough Solicitor. No action after the Executive Session is contemplated. Lastly, the Borough Manager noted that the September Borough Council meeting will be held on the second Monday, September 14, 2015 beginning at 7:30pm in place of the normally scheduled Public Works work session. This schedule change is due to the Labor Day Holiday.

Consideration was given to paying the bills for the month of July, 2015.

GENERAL FUND

Bergey's, Incorporated	\$94.57	Trumbauers Lawn & Rec, Inc.	\$1,489.36
Boucher & James, Inc.	572.00	Univest VISA	328.73
Bricker, Landis, Hunsberger	3,545.00	Univest VISA	1,181.68
Clemens Uniform Rental	27.50	Unum Insurance Company	847.74
Code Inspections, Inc.	125.00	Verizon	68.23
Cope's Garage, Inc.	331.35	Verizon Wireless	274.71
CPR Heart Starters, Inc.	990.00	21 <sup>st</sup> Century Media-Philly	518.39
D. L. Beardsley, Ltd.	418.30	Arrow Tree Service	150.00
Fromm Electric Supply Corp.	25.45	Bergey's, Incorporated	839.86
George Allen Portable Toilets	300.00	Boucher & James, Inc.	1,207.04
Home Depot	54.56	Clemens Uniform rental	114.42
Letterco	90.00	Cope's Garage, Inc.	3,237.95
Moyer Indoor/Outdoor	124.70	Country Fair Cleaners	289.90
North Penn Water Authority	327.24	Davidheiser's, Inc.	30.00
Shelly Enterprises-USLBM, LLC	28.39	DCED	228.00
Telford Press Printers	500.00	Freedom Systems Corp	559.00
Advanced Disposal	455.68	Fromm Electric Supply Corp	23.05
Carquest	164.99	Indian Creek Foundation	441.00
Clemens Uniform Rental	124.67	Kopp Equipment Sales	47.00
Comcast Cable	261.21	Landis Block & Nycecrete Co	133.95
Delta Dental	1,233.44	Lawson Products, Inc.	576.73
Detlan Equipment, Inc.	151.85	McDonald Uniform Company	120.68
Eagles Peak Spring Water, Inc.	53.50	Metlife	5,098.83
First Class Entertainment	225.00	Moyer Indoor/Outdoor	2,625.01
Freedom Systems Corp	2,186.50	Naceville Materials	277.63
H & K Materials	817.80	NAPA Auto Parts	81.61
Home Depot	174.25	Nationwide Trust Co	1,227.88

I.C.R. Specialties	2,261.77	Nationwide Trust Company	1,979.75
Jason M. Kelly	\$134.99	Nyco Corporation	\$11.43
Keystone Health Plan East	26,301.44	Pennsylvania One Call System	91.84
Landis Block & Nycecrete Co	24.70	Petty Cash Fund	142.25
Markey Paper & Packaging	161.08	PPL Electric Utilities	1,236.34
NetCarrier Telecom, Inc.	331.21	Richter Drafting/Office Supply	169.86
North American Benefits Company	881.65	Suburban Propane	537.34
PECO Energy	31.79	Sudz In A Bucket	16.50
PPL Electric Utilities	194.71	Univest VISA	1,421.74
Shelly Enterprises-USLBM, LLC	1.28	Univest VISA	149.63
Styer Associates	4,880.00		
Suburban Propane	272.00		
Triad Truck Equipment	848.50	Total General Fund	\$77,503.13

### SEWER FUND

Bulk Orange	\$1,749.00	Moyer Indoor/Outdoor	\$401.21
Clemens Uniform Rental	133.63	NetCarrier Telecom, Inc.	134.89
Conestoga-Rovers	3,826.55	North American Benefits Co.	264.52
Essex Service Corporation	393.48	PPL Electric Utilities	15,622.59
Home Depot	50.38	Scott A. Seifert	2,200.00
Jesse Baro, Inc	5,071.46	Shelly Enterprises-USLBM, LLC	17.62
Keystone Fire Protection Co.	105.50	Suburban Water Testing Labs	2,065.70
Naceville Materials	135.55	Telford Press Printers	1,070.00
North Penn Water Authority	101.80	Unum Insurance Company	228.85
Nyco Corporation	227.25	Verizon	69.38
Portnoff Law Associates, Ltd	1,940.59	Wise Electric	227.50
PRWA	240.00	Clemens Uniform Rental	42.75
RI Tec Industrial Products	516.00	Conestoga-Rovers	1,190.16
Shelly Enterprises-USLBM, LLC	69.06	Deltronics Corporation	605.14
West Generator Services	660.05	EVOQUA Water Technologies	2,462.40
PA DEP	500.00	Georges Tool Rental	888.30
Advanced Disposal	325.07	Good Plumbing Heating A/C, Inc.	81.00
Bergey's, Electric, Inc.	457.44	Hajoca Corporation	18,176.17
Carquest	49.92	Jesse Baro, Inc.	3,767.83
CHL Systems	1,785.00	Landis Block & Nycecrete Co	152.35
Cintas First Aid & Safety	63.93	Metlife	92.28
Clemens Uniform Rental	42.75	Moyer Indoor/Outdoor	273.78
Comcast Cable	92.40	Naceville Materials	502.35
Coyne Chemical	2,502.50	Postmaster, Lansdale	933.06
Delta Dental	321.47	Shelly Enterprises-USLBM, LLC	54.31
Home Depot	86.89	Univest Insurance, Inc.	7,698.00
Jesse Baro, Inc.	1,290.05	USA Blue Book	716.01
Keystone Health Plan East	7,150.63		
Maryland Biochemical Co., Inc.	1,834.10	Total Sewer Fund	\$91,660.60

### POOL FUND

American Red Cross	\$54.00	PECO Energy	\$225.93
Derstine's	1,284.41	Pepsi Beverage Company	277.80
First Class Entertainment	225.00	PPL Electric Utilities	2,862.36
Kathy Armitage	486.36	Shelly Enterprises-USLBM, LLC	10.57
Moyer Indoor/Outdoor	76.47	Suburban Water Testing Labs	364.00
Nelsons Creamery, LLC	408.27	SYSCO Philadelphia, LLC	1,160.43
North Penn Water Authority	2,431.10	Univest VISA	236.54
Pyrz Water Supply Co., Inc.	315.00	Univest VISA	132.45
Shelly Enterprises-USLBM, LLC	8.65	Youngs	35.30
SYSCO Philadelphia, LLC	768.32	Bergey's Electric, Inc.	625.71
Adcock	13.31	C. J. Miller Vacuflo	168.85
Advanced Disposal	456.03	Derstine's	2,752.43
Airgas National carbonation	48.50	Fromm Electric Supply Corp.	180.08
American Red Cross	35.00	Good Plumbing Heating A/C, Inc.	873.32
Comcast Cable	171.46	Kathy Armitage	113.11
Derstine's	5,074.26	Nelsons Creamery, LLC	221.67
GALCO Business Communications	124.38	Penn Jersey Slush, LLC	1,094.00
Gouldey Welding & Fabrication	158.30	Pyrz Water Supply Co., Inc.	142.00
Kathy Armitage	67.81	Richter Drafting/Office Supply	331.68
Markey Paper & Packaging	80.67	Shelly Enterprises-USLBM, LLC	2.20
Moyer Indoor/Outdoor	107.80	SYSCO Philadelphia, LLC	1,254.15
Moyer Specialty Foods, LLC	2,432.55	Univest VISA	490.05

Nelsons Creamery, LLC	189.90		
NetCarrier Telecom, Inc.	113.54	Total Pool Fund	\$28,685.72

CAPITAL RESERVE FUND

Boucher & James, Inc.	\$2,621.34	Boucher & James, Inc.	\$5,124.72
Phillips & Donovan Architects	28,237.16	Triad Associates	530.00

LIQUID FUELS FUND

Armour & Sons Electric, Inc.	\$1,963.46	Shelly Enterprises-USLBM, LLC	\$12.02
Shelly Enterprises-USLBM, LLC	38.40	PPL Electric Utilities	6,589.62
PPL Electric Utilities	401.23	Signal Control Products, Inc.	78.00

A motion was made by Councillor Richard Godshall, seconded by Councillor Preston Miller, to authorize payment of the bills for the month of July, 2015, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Charla Wellner, 18 N. Hunsberger Lane, expressed concern with the practice of spraying herbicides to control weed growth along the curb and sidewalks. The work was recently completed with no prior notification to residents. She questioned whether there are more environmentally friendly options available than spraying. President Brian Goshow noted that the Borough did suspend this practice for a few years with the hope that residents would be more vigilant in controlling the weeds along the curb and sidewalk, which simply did not happen. The matter will be discussed further in work sessions.

Amy Pletscher, 126 Penn Avenue, noted that she discussed the trash collection issues with Councillor Richard Godshall. She expressed concern with the overall reputation of J. P. Mascaro and noted that a recent report found a J. P. Mascaro employee operating a truck without a valid CDL license.

Ray Hopkins, 417 Wile Avenue, commented that he was unable to attend the prior meetings of Borough Council concerning the trash collection contract. He expressed concern with J. P. Mascaro and suggested that the bid from Republic Services was not that much higher and should be considered. He expressed concern that Borough Council did not fully quantify the cost savings on street maintenance with a single municipal contract, and may not have fully considered collection schedules and the associated administrative expenses associated with managing this contract.

There being no further public comment, President Brian Goshow then moved to the business portion of the agenda, with the first item being consideration of the solid waste and recycling collection contract.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to award the contract for Solid Waste and Recycling Collection and Disposal to Solid Waste Services, Inc. d/b/a J. P. Mascaro & Sons, 2650 Audubon Road, Audubon, PA for the period January 1, 2016 through December 31, 2018 at the stated unit prices per account.

Councillor Richard Godshall commented that due to his prior and current business affiliations and relationships with some of the waste collection companies, he, under advice of the Solicitor, will abstain from voting on this issue. Brian Goshow noted a request for a roll call vote on the motion. The floor was opened for comments from Borough Council members prior to voting. Following the conclusion of comments, the roll call vote was taken as follows:

Richard Halbom	Yea	Kevin Souder	Nay
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Preston Miller	Yea	Andrew Schlosser	Nay
Daniel Houser	Yea		
Brian Goshow	Yea		
D. Jeffrey Gross	Yea	Richard Godshall	Abstained
Ned Leight	Yea		

The motion to approve the contract was passed by a vote of 6 Yeas, 2 Nays and One abstention.

Borough Manager Michael Coll summarized the recommendation to move forward with the general construction contract to fully renovate and construct additions to the Souderton Train Station and the Wait Building. The recommendation will fully address the issues with the two most prominent buildings visible from Broad and Main Streets. The site construction work will be re-bid and will concentrate construction activities to support the renovations of these two buildings. Work on the freight building will be considered at a later date pending developer and tenant interest in this building.

A motion was made by Councillor D. Jeffrey Gross, and seconded by Councillor Andrew Schlosser, to award the General Construction contract for the Souderton Train Station Renovations and Additions to Boyle Construction II, Inc. d/b/a CC Construction Services, 1209 Hausman Road, Suite B, Allentown, PA 18104 with a compensating Change Order number 1 in the amount of \$468,400 to delete work on the freight building, for a new contract sum of \$896,300. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to enact Ordinance No. 15-718-01 amending the Souderton Borough Zoning Ordinance by revising and adding certain definitions, replacing the C-1 Commercial Business District in its entirety and revising certain sections of the Zoning Map. Prior to the vote President Brian Goshow asked if all required notifications were completed. The Borough Manager confirmed that a copy of the notice was sent to all affected property owners and all affected properties were prominently posted. A few residents did contact the office with questions. The proposed zoning revisions were drafted in conjunction with planning assistance from the Montgomery County Planning Commission. The zoning revisions were approved by the Montgomery County and the Indian Valley Regional Planning Commissions. There being no further discussion, the motion was approved.

A motion was made by Councillor Preston Miller, and seconded by Councillor D. Jeffrey Gross, to authorize the Borough Solicitor to prepare and advertise the required ordinance establishing the Souderton Business Improvement District. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Godshall, to approve the Souderton Borough General Purpose Financial Statements as prepared by Styer Associates for the calendar year ending December 31, 2014. The motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Richard Halbom, to adjourn to Executive Session to consult with the Borough Solicitor on personnel and legal issues. The motion was approved. Borough Council adjourned to Executive Session at 8:12 pm. Borough Council convened to public session at 9:55 pm. There being no further business, the meeting was promptly adjourned.

Respectfully Submitted,

P. Michael Coll, Secretary

# WORK SESSION MINUTES AND COMMITTEE REPORTS

## ***Public Works Work Session – August 10, 2015 (7:00pm-8:15pm)***

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Richard Godshall, Daniel Houser, Preston Miller and Kevin Souder.

Staff Attendees: Police Chief James Leary and Borough Manager Michael Coll.

### **1. Sanitation Committee**

- a. The Discharge Monitoring Report for the month of July, 2015 will be filed with no exceptions to permit limitations.
- b. Chief Operator Sal DeSimone and Engineer Fred Ciottoni are working with DEP to renew the land application permit. The application and required sample reports have been submitted to DEP. All samples are well within permit requirements.
- c. Chief Operator Sal DeSimone is working with Univar chemical company to set up a 30 day trial of a Delpac 2000 as an alternate to Ferrous Sulfate to remove phosphorus. Bench tests suggest this product may be a suitable alternative to remove phosphorus without adding copper residual to the effluent or affecting alkalinity. The chemical may also replace the need to add soda ash for pH control. The overall potential will be to reduce future chemical costs and better maintain balance of the treatment process. The ferrous sulfate tank was installed in 1988 as part of the plant upgrade and the tank is reaching its useful life. If the product proves advantageous then the desire will be to remove the ferrous sulfate tank and also remove the soda ash silo.
- d. The Borough is receiving quotes to sandblast and paint treatment unit “A” this fall. Quotations have been received from Derstine Sandblasting and from Bennett Painting with Bennett Painting offering the better price of approximately \$37,000. Derstine was just over \$50,000. The Borough has worked with both firms in past years. Crews are working to drain the tank for cleaning and painting this fall. Periodic high flows from rain events have slowed progress.
- e. The Borough Public Works crew, with excavator assistance from G. A. Peak Excavating is working to replace the sewer main in the 600 block of Chestnut Street and preparing to install the lateral connections for the new townhomes planned for Berkeley Court Phase 2A. Crews are encountering heavy rock which is slowing progress. The line has been engineered to be lowered by approximately two feet. Crews are reporting evidence that the old line had significant infiltration and the manholes have also been leaking storm water for some time. This project will reduce the unwanted infiltration into the sewer system. We hope to complete the sewer main construction by the end of the month and begin lateral connections for the new townhomes. As the project progresses the developer will be milling and paving Chestnut Street as part of their development responsibilities.
- f. Crews will be moving to Green Street by mid-September to replace the sewer main and sewer laterals in the block from Wile Avenue to West Street in preparation for the curb and sidewalk replacement project.

### **2. Highway Committee**

- a. Most highway activity was devoted to the sewer replacement project on Chestnut Street.
- b. The new dump truck chassis has been delivered to Triad for installation of the dump body, plow, and salt spreader and associated hydraulic systems. Delivery should be early fall.
- c. Borough Council discussed concerns from residents from the recent curbside weed spraying operation that the Borough contracted with Moyer Indoor/Outdoor. Crews sprayed Roundup, a well-known herbicide, along the

curb line and sidewalk to kill weed growth. The operation did not extend into the southeastern section of the Borough due to the number of grass plots and potential damage to the grass plots. Concerns are over prior notification to residents and a general concern over the use of chemicals and possible safety issues to children and pets. The Borough ceased this program for a few seasons but the weed growth became out of hand with very little effort on the part of residents to remove the weeds from the curb line, as evidenced along some streets in the southeastern section of the Borough. Alternatives such as increased street sweeping was discussed along with more targeted spraying techniques. Perhaps better notification can be achieved to the residents. Borough Council was reluctant to fully cease the program and will consider alternatives to address the recent concerns for next season. We will contact our neighboring municipalities to review any curbside weed control practices that they utilize.

### **3. Sidewalk Committee**

- a. The Borough Engineer has completed final plans and specifications for the Green Street sidewalk reconstruction project. The curb and sidewalk construction project will be funded with a Community Development Block Grant. Borough funds will be used to complete storm drainage construction and final paving. There will be some added expenses associated with the replacement of utility poles to accommodate the widening of the road cartway. The curb line will be relocated by two feet on either side, increasing the cartway of Green Street by approximately four feet. The project will replace all curb and sidewalk. Storm drain work will be completed by the Borough with extension into the alley along Holly Hill Park to address drainage complaints. North Penn Water Authority has completed work to install a new water main and service connections within this block of Green Street. The curb and sidewalk project is now out for bid, with a mandatory pre-bid meeting scheduled for Friday, August 28<sup>th</sup> and bids will be due and opened on Wednesday, September 9, 2015. A tabulation and recommendation for award will be made at the Monday, September 14 Borough Council Meeting.
- b. Borough Council discussed the request of Montgomery Theater to remove trees from the frontage of the theater. Removal of the trees is not an acceptable option but consideration will be given to hiring an arborist to limb up and appropriately thin out the street trees to encourage canopy growth and at the same time maximize visibility of store fronts.

### **4. Recreation Committee**

- a. Borough Manager Michael Coll noted that swimming pool revenues are meeting or exceeding budget projections. Overall the season is going well. Concern remains with the overall profitability of the concession stand and work is still needed in this area to improve the concession operations. We continue to evaluate alternative management programs for memberships, daily admissions and possibly concession sales and operations.

### **5. Property Committee**

- a. Borough Manager Michael Coll noted that the site construction work for the Souderton Train Station project has been revised and is now out for re-bid. Engineers removed site furnishings, landscaping and re-designed retaining walls and concrete walkways with a more basic design. A pre-bid meeting is set for Friday, August 21<sup>st</sup> and bids will be received and opened on September 9<sup>th</sup>. Hopefully we will be in a position to make a recommendation for award at the September 14<sup>th</sup> Borough Council meeting.
- b. A re-construction meeting will be held with the General Contractor for the

Train Station project on Thursday, August 13, 2015. The meeting will include representatives from the State to discuss the various requirements for the RACP grant reimbursements. The Borough has contracted with the Montgomery County Redevelopment Authority to assist the Borough with administration of both the state RACP and federal EDI grants.

- c. Borough Council briefly discussed the need to develop policies regarding how the Borough intends to select tenants for the train station buildings. Two parties have expressed interest in the Wait Building in recent weeks. The Freight Building will also be marketed for a tenant. A meeting will be set up with representatives of the Local to discuss the over renovation and addition project to the train station and their plans to complete the fit out of the new kitchen addition.

### ***Administrative Work Session- August 17, 2015 (7:00pm-10:25pm)***

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, Richard Godshall, Daniel Houser, Preston Miller, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary and Borough Manager Michael Coll.

#### **1. Police Committee**

- a. Chief Leary provided a brief summary of the statistical and narrative reports of police activities for the month of July, 2015.
- b. Chief Leary noted that he met with representatives from Bergey's Incorporated about the delivery of the new Tahoe police vehicle. A resolution will be reached by the end of next week. Most likely the demonstration model offer through GM will be rescinded and a new purchase order will be issued for a new Tahoe. Bergey's was not the problem with the first purchase order, but they will do everything possible to rectify this long delay in receiving a new vehicle.
- c. Chief Leary completed background investigations on the police officer candidates and the top candidate will make himself available to appear before Borough Council for an interview.
- d. Chief Leary reported on the issue of complaints with recreational fires within the Borough. To date there have been 4 locations where recreational fires have prompted nuisance complaints. A location in the first block of Green Street involved a bonfire, party and loitering. The fire was extinguished and the issue has since been resolved. An incident was reported in the 200 block of East Summit Street, due to excessive smoke. The matter was resolved by the neighbors. The remaining two locations continue to be ongoing sources of complaints. The first is at 128 Franklin Avenue resulting in numerous police calls and police warnings. The second is between two neighbors at 38 and 40 W. Summit Street. The policy used to handle these complaints is as follows: Recreational fires must be within approved containers and they must be burning appropriate firewood with no excessive smoke. Under these conditions police will take no action if called but will notify the property owner of a complaint. If upon arrival any of the required conditions are being violated, the police will call the fire department and the fire will be extinguished. Citations will be considered for repeat offenders. Borough Council expressed general agreement with the established policy.
- e. Chief Leary reported on the Souderton police Community Night Out event that was postponed to Thursday, August 13, 2015 due to rain. The postponement limited some of the originally planned displays, but overall the event was well received with good community attendance. Keystone Opportunity Center was the recipient of donations raised from the event. Chief Leary praised Secretary Dianna Fields and Detective Joe Rudner for their efforts in planning and coordinating the event.
- f. The speed trailer has been out on Cherry lane following the recent paving



project. Chief Leary noted that the trailer has recorded the 85<sup>th</sup> percentile speed at 41 mph, in comparison to the posted speed limit of 35 mph. This suggests that 85 percent of the vehicles travelling on Cherry Lane are running at 41 mph or less. The trailer may have helped to slow the speed of traffic. A “stealth study” will be conducted to verify the statistics. Borough Manager Michael Coll noted that Franconia Township has made arrangements to paint a double yellow line on Cherry Lane and the contractor is scheduled to paint other streets in the township as well. Franconia Township opened an offer to the Borough to piggyback any painting need in the Borough on this contract. Souderton Borough accepted the offer and will have the contractor paint S. Front Street according to the plan developed for speed calming. The work is expected to be completed in the next few weeks.

- g. Police Officer Adam Moore completed an inventory of traffic signs throughout the Borough for the purpose of coordinating much needed sign posting improvements throughout the Borough. The inventory will be used to begin a program to upgrade and replace signage.
- h. Borough resident Charla Wellner commented on the growing number of dogs that are running loose and questioned the Borough’s policy on dog enforcement. Chief Leary discussed current regulations concerning dogs, which are mostly regulated through state statutes. Often times proper reporting of dog bites or dog incidents is an issue. Borough may consider posting some educational information on this issue.

## **2. Administrative Committee**

- a. Borough Manager Michael Coll noted that Ken Edmonds’ term as a member of the Souderton Industrial Development Authority will expire on August 4, 2015 and he does not wish to be re-appointed to another term. Borough Council will need to recommend a replacement.
- b. Borough Solicitor Robert Bricker was provided with some information to begin preparation of an Ordinance to establish the Business Improvement District. Work continues on drafting the Ordinance which will be presented to Borough Council later this fall. Main Streets desires to implement Business Improvement District by January 1, 2016. The Borough will be responsible for invoicing the properties located within the proposed district, with coordination between the Borough and Main Streets over actual collections of the fees.
- c. Borough Council was reminded of an Open House to be held at the office of North Penn water Authority on Thursday, September 10, 2015 between the hours of 3pm and 7pm. The newly renovated lobby will be dedicated in honor of Souderton Borough Representative Marvin Anders, who represented the Borough on the Authority for 40 years and served as the Director for several terms. The dedication is planned to begin at 5:30pm.
- d. A recommendation was made by President Brian Goshow to form a special Municipal Trash Collection Committee to oversee the implementation of municipal trash service in Souderton Borough which will begin on January 1, 2016. Borough staff is working on improvements to billing software in preparation for this service and will develop a mailing to be distributed to residents by early October. The Committee will be tasked with general oversight and recommendations to assist with the implementation of this new service. Borough Councillor Richard Godshall was appointed to Chair this special committee.

## **3. Development Committee**

- a. Borough Manager Michael Coll discussed the agenda items for the Souderton Planning Commission Meeting for Wednesday, August 19, 2015. Developer Tim Hendricks requested time on the August agenda to further discuss concept plans for the remainder of the high school tract in Souderton

Borough. Demolition of the former high school is nearly complete. The demolition contractor has been very responsive to the surrounding neighbors with no major complaints. Bachman Paving and Excavating has begun site development work associated with Phase 2A of the Berkeley Court development. Code Enforcement Officer Steven Toy is working on permitting with Ryan Homes for the construction of the townhomes.

Univest presented formal land development plans concerning the reconstruction of the parking lot in the Univest Plaza. The plans were revised to relocate the interior sidewalk to encourage crossing at the signalized intersections. The plan includes a lot consolidation plan and Univest will consider dedication of areas located beyond the legal right of ways. The Borough will not ask for dedication of the extension of Washington Avenue. The plans have since been further revised to address landscaping and storm water management issues and associated waiver requests. We expect that the plan will be on the September Borough Council agenda for formal consideration.

A plan of subdivision was reviewed by the Planning Commission to construct a three unit townhome on a vacant parcel on S. Second Street, situated between Noble Street and Lincoln Avenue. The Planning Commission noted that the setback from the open alley was incorrect, noting that the lot would be best suited for a twin dwelling. The applicant has since revised the plan to provide a 25 feet setback from the alley and reduced the width of the end townhomes to fit the three dwelling units on the site. A second cursory review is expected at the August meeting.

- b. Borough Council briefly discussed pending action concerning the revised Indian Valley Regional Comprehensive Plan. A presentation by the Montgomery County Planning Commission is anticipated later this fall.
- c. President Brian Goshow reported that Generations is exploring options to replace the use of electricity to heat the Generations building on N. Second Street with natural gas. The problem is that PECO Energy does not have a gas main running within this block of Second Street. Gas stops at the intersection of Second Street and Central Avenue. PECO has been reluctant to consider extending gas mains in the past, but some extensions have been completed with the assistance of the Borough performing excavation and trench restoration. It may be possible that a similar partnership would be beneficial in this case since both Generations and the Souderton Fire Company have expressed interest. Borough Council agreed to have further discussion with PECO Energy.

#### **4. Finance Committee**

- a. Borough Council and Mayor John Reynolds requested an Executive Session to discuss the status of negotiations for a collective bargaining agreement with the Souderton Police Officers to become effective on January 1, 2016. Borough Council entered an executive Session at 9:07pm and adjourned at 10:25pm, with no further public discussion.